



SOVEREIGN MILITARY ORDER OF MALTA
Privacy Information/Acknowledgement form of the Order *pro Merito Melitensi*

DATA CONTROLLER		DOCUMENT	REF. LAW
Michelle Rees	PO Box 79 Caringbah NSW 1495 Australia info@orderofmalta.org.au	PRIVACY POLICY In respect of personal data processing	EU Reg. 2016/679 – G.D.P.R. General Data Protection Regulation ART. 12, 13, 14

GENERAL INFORMATION

The data subject is hereby informed pursuant to art.4, §1 of the GDPR that the request for membership will involve the processing of personal data, in accordance with the following general principles:

- All data are processed lawfully, correctly and transparently, in accordance with the general principles laid down in art.5 of the GDPR;
- Specific security measures are put in place to prevent data loss, illegal or incorrect use and unauthorised access;
- The data Controller entered into a joint **controller agreement between the Order's entities and the organisations connected to them;**
- The data Controller can be contacted to exercise the rights provided for by art.15-21 of the GDPR (right of access, rectification, cancellation, restriction, portability, opposition), as well as to revoke a consent previously granted or to lodge a complaint with the Supervisory authority for the protection of personal data, by writing to dpo@orderofmalta.int.

PURPOSE AND LEGAL BASIS OF PROCESSING

The personal data provided by the data subject are processed in connection with the fulfilment of institutional purposes:

- a) **To verify that the applicant meets the requirements for membership of the organisation;**
- b) **For the management of the relationship between the organisation and its members.**

The personal data provided by data subjects **will be processed on the basis of their applications to join the organisation (art. 6 (1) letter b, GDPR) and as part of the organisation's legitimate activities in pursuit of its own purposes** (art. 9 (2) lett. d GDPR).

SCOPE OF THE PROCESSING

The data are processed using computerised and/or manual procedures, in particular by the staff responsible for managing relations with aspiring members of the organisation and with actual members, heads of function or members of the organisation's governing bodies (persons duly authorised and trained in accordance with article 29 of the GDPR). The data will not be disclosed or communicated to third parties, except within the Order's entities, **in their capacity as joint data controllers and always in accordance with internal policies**. International transfer of data, especially to non-EU countries, is not envisaged.

TIME OF DATA RETENTION AND NATURE OF DATA PROVISION

The data will be processed and stored by the organisation for the period required to carry out the preliminary investigation and decision-making procedures for the applicant's admission to the organisation and, subsequently, for as long as membership continues or until the applicant admitted to the organisation loses his or her membership requirements.

**Australian Association of the Order of Malta Ltd
Recognition of Achievement and Meritorious Service Policy**

RIGHTS OF THE DATA SUBJECT (GDPR articles 15 to 22)

The data subject may exercise the rights provided for and as governed by EU regulation 2016/679, against a joint controller. The rights provided for in the EU regulation 2016/679 include, without limitation, the right to:

- Request confirmation of whether or not his/her personal data exists.
- Obtain information about the purposes of the processing, the categories of personal data, the recipients or categories of recipients to whom the personal data have been or will be disclosed and, where possible, the period of retention.
- Obtain the rectification and erasure of data.
- Obtain the limitation of processing.
- Obtain the portability of data, i.e., receive them from a data controller, in a structured, commonly used and machine-readable format, and transmit them to another data controller without any hindrance.
- Object to processing at any time, including in the case of processing for direct marketing purposes.
- Object to automated decision-making concerning natural persons, including profiling.
- Lodge a complaint with the Italian Data Protection Authority.

ACKNOWLEDGEMENT OF THE INFORMATION

Date: ____ / ____ / ____

I the undersigned (first and last name) _____

have read and accept the foregoing policy

Signature of the data Subject _____