

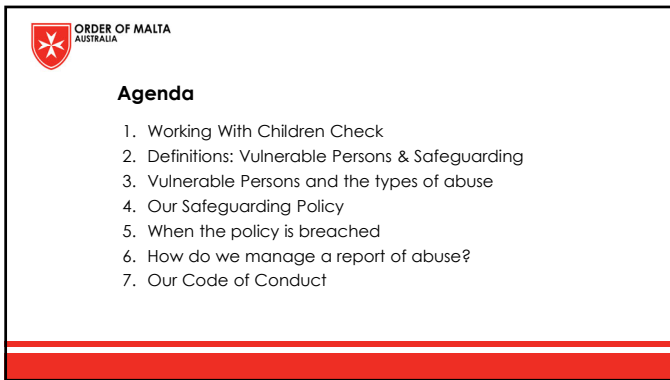


ORDER OF MALTA
AUSTRALIA

Safeguarding Policy Induction



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Working with Children Check

1. All members and volunteers participating in our projects must have a current Working with Children Check from State/Territory jurisdiction they are resident in.
2. Evidence must be provided at this induction session.

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Definitions: Vulnerable Persons & Safeguarding

1. Vulnerable Persons include:
 - Children (Under 18)
 - Young People (14-18)
 - Vulnerable Adults (Over 18)
2. Safeguarding
 - Ensuring a safe environment for Vulnerable Persons in our activities.
3. To ensure a safe environment, we have:
 - Your commitment and compliance to provide a safe environment.
 - Certain duties and responsibilities outlined in our Policy.
 - Mechanisms to prevent, report and respond to safeguarding issues.

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Who are particularly vulnerable?

- Disabled
- Minority communities who are discriminated
- Refugees
- Asylum seekers
- In residential care

What are the types of abuse?

- Grooming
- Child labour
- Physical
- Emotional
- Psychological
- Neglect
- Sexual
- Financial
- Exploitation

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Our Safeguarding Policy

To ensure a safe environment for Children, Young People and Vulnerable Adults who have contact with members, volunteers or any personnel of the Order of Malta

- Our Safeguarding Policy complies with Australian legislation and the 2019 National Catholic Safeguarding Standards:
 - Please respect the traditions of the Order of Malta and the beliefs and practices of the Catholic Faith

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Our Safeguarding Policy (cont.)

1. Awareness:
 - Policy and complaints procedures are available on our website or on request
 - Induction, training and briefings
 - We are open to feedback
2. Implementation:
 - You must agree to comply to our Code of Conduct
 - You must report any abuse, suspicion/concerns, risks of abuse to our designated officers, external agencies and law enforcement bodies

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Our Safeguarding Policy (cont.)

3. Information is collected in accordance with our Privacy and Data Protection Statement
 - Information will only be used or disclosed for other or secondary purposes as a result of a Vulnerable Persons issue
4. If you do not agree to comply with the above standards, you will not be allowed to engage in Order of Malta activities

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When a Policy is breached

1. Warning
2. Further training
3. Suspension of engagement
4. Reporting to relevant authorities

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How do we manage a report of abuse?

1. Disclosure and suspicion should always be investigated and acted on
2. Any complaint received by the SFP must be communicated to the SGO (see contact list)
3. Regional SFPs investigate regional complaints and notify SGO
4. If mandatory, SGO will report to relevant authorities

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How do we manage a report of abuse? (cont.)

5. Victim to be moved to place of safety. Identity will not be disclosed except where consent is given.
6. Note that non-disclosure may prevent investigation from being completed (Final decision lies with victim). External authorities to be informed upon disclosure
7. Investigation will be conducted internally unless the report has been referred to Social Services or the Police
 - o Sovereign Council to be informed if that occurs
8. Alleged abuser to be removed and suspended until the matter is resolved

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Code of Conduct

1. Please read the Code of Conduct
2. Ask for clarification as required
3. To engage in our activities, you are required to sign and date the Code of Conduct

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Check list:

- Sign the Safeguarding Policy Statement
- Sign the Code of Conduct Statement



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